**QUALITY ASSUARANCE SERIRS FORM 1 END TERM 3 EXAMS 2023**

**BUSINESS STUDIES (QUESTION PAPER)**

**FORM ONE**

**TIME 2HOURS**

**Name**: …………………………………………………………. **Adm** **No**: ……………….

**School**: ……………………………………………………….. **Class**: …………………..

**Signature**: …………………………………………………….. **Date**: …………………...

**INSTRUCTIONS**

* Write your **NAME, SCHOOL** and **INDEX NUMBER** in the spaces provided.
* Answer **ALL** questions provided in the spaces provided.
* This paper consists of **9 printed pages** and **25 questions.**

**FOR EXAMINERS USE ONLY**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Question** | **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** | **14** | **15** | **16** |
| **MARKS** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **17** | **18** | **19** | **20** | **21** | **22** | **23** | **24** | **25** | **TOTAL** |
|  |  |  |  |  |  |  |  |  |  |

1. Highlight **four** difficulties faced in satisfaction of human wants. (4 marks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

2. Highlight **four** factors under economic environment that positively affects the business. (4 marks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

3. Zeraki Secondary School will wish to change from an enclosed office to an open office. Highlight **four** advantages that will accrue from this. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

4. Highlight **four** roles of an entrepreneur to the economy of a country. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

5. Outline **four** ways in which the legal political environment can influence the activities of a business. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

6. Give **four** reasons why shelter is a basic human want. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

7. Complete the following diagram (4mks)

Trade

a c

Retail trade b d Import Trade

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

1. State the level of production that matches the following occupations (4mks)

|  |  |  |
| --- | --- | --- |
|  | **Occupation** | **Level of production** |
| a. | Carpentry |  |
| b. | Lumbering |  |
| c. | Fishing |  |
| d. | Banking |  |

9. Mention **four** reasons why people engage in business. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

10. State **four** circumstances under which cash may be used as a means of payment. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

11. Outline **four** characteristics of direct production. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

12. Outline **four** consequences of a poor filing system in an organization. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

13. Highlight **four** benefits of a business plan to an entrepreneur. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

14. Identify **four** ways of generating a business idea. (4mks)

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

15. Outline **fou**r reasons why Business Studies should be offered as a discipline in secondary schools. **(4 marks)**

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

16. Define the following terms **(4 marks)**

1. Scarcity

……………………………………………………………………………………………………………………………………………………………………………………………………………………

1. Choice

……………………………………………………………………………………………………………………………………………………………………………………………………………………

1. Scale of preference

……………………………………………………………………………………………………………………………………………………………………………………………………………………

1. Opportunity cost

…………………………………………………………………………………………………………………………………………………………………………………………………………………… 17. Outline **four** personal attributes of an office staff. **(4 marks)**

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

18. State **four** ways in which businesses may maintain a healthy business environment. **(4 marks)**

(a) ...........................................................................................................................................

(b) ...........................................................................................................................................

(c) ...........................................................................................................................................

(d) .........................................................................................................................................

19. State **four** natural sources of energy in Kenya. (4mks)

a)……………………………………………………………………………………….

b)……………………………………………………………………………………….

c)……………………………………………………………………………………….

d)………………………………………………………………………………………..

20. The statement below described various types of goods. Identify the type of goods best described by each statement. (4mks)

1. Owned by the government on behalf of its citizens.
2. Goods that are capable of directly satisfying human want.
3. Goods that are used to make other goods.
4. Goods that get spoilt within a very short time.

21. Identify **four** reasons why many youths in urban centre are starting hawking businesses. (4mks)

a)………………………………………………………………………………………….

b)………………………………………………………………………………………….

c)…………………………………………………………………………………………....

d)…………………………………………………………………………………………....

22. Labour is one of the key inputs in production. List down four possible rewards of labour. (4mks)

a)………………………………………………………………………………………….

b)………………………………………………………………………………………….

c)…………………………………………………………………………………………....

d)…………………………………………………………………………………………....

23. Outline five new trends in the office organization today. (4mks)

a)………………………………………………………………………………………….

b)………………………………………………………………………………………….

c)…………………………………………………………………………………………....

d)…………………………………………………………………………………………....

24. Highlight four advantages of hire-purchase to a buyer. (4mks)

a)………………………………………………………………………………………….

b)………………………………………………………………………………………….

c)…………………………………………………………………………………………....

d)…………………………………………………………………………………………....

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| 15,000 | 00 |
| 15,000 | 00 |

Outline **four** circumstances under which the above document may be issued. **(4marks)**

a)………………………………………………………………………………………….

b)………………………………………………………………………………………….

c)…………………………………………………………………………………………....

d)…………………………………………………………………………………………....